74 18<sup>TH</sup> Avenue N. Fargo, ND 58103 (H) 701.298.3403 (W) 218.281.8555 rrasmuss@mail.crk.umn.edu

#### **Professional Summary**

- 18 years experience at public and private institutions at increasing levels of responsibility, culminating in current position of seven years as Director of Student Support Services and the Academic Assistance Center.
- First Scholarly work on counseling persons with AIDS (Master's Thesis, 1984)
- 20 years experience with HIV-related counseling & research
- Experience with remote-site supervision, in AIDS/HIV-related organization
- \$1.4+ million in successful grants written, with \$1.5 million in grants pending
- Two years' experience as Chief of Psychiatric Services at The Wilson Center for Adolescent Psychiatry
- Specialist in group dynamics, organizational flow and effective maximization of personnel and funding; effective coalition builder, creative problem solver
- Knowledge of relevant higher education laws, particularly those related to privacy, HIPPAA, ADA and confidentiality
- Five years experience with UND School of Medicine as a trainer of medical students
- Current administration of two-program, \$315,000+ multi-stream annual budget
- High-energy, good sense of humor, easy to work with and for
- Undergraduate major in communication, doctoral dissertation on counseling from a communication perspective, master's thesis: Counseling Persons with AIDS

#### **Education**

<u>Degree</u>	Conferred	<u>Institution</u>	<u>Major</u>
Ph.D.	1991	University of North Dakota	Counseling Minor: Education
M.S.	1986	University of Wisconsin - Stout	Counseling
B.A.	1981	St. Cloud State University	Interpersonal Communication

#### Professional Experience

**Date:** 10/1/96-Present

Position: Director, Student Support Services/Academic Assistance Center

**Location:** University of Minnesota, Crookston

**Functions:** 

Responsible for the supervision, administration and reporting duties of two university departments: Student Support Service (SSS) and the Academic Assistance Center (AAC). Duties include, but are not limited to, administration of \$315,000 annual, multi-stream budget; selection and supervision of six (6) professional staff members; program development; interpretation of academic policy; chair committee to redefine admissions policies/procedures; serve on committee to develop new academic major; academic advising; class scheduling with students; graduate and professional school preparation; test administration; accommodation of students with disabilities (ADA); workshop presentation; supervision of graduate students/interns; consultation with faculty, Residential Life, Office for Students with Disabilities and coordinate tutoring services; academic and personal counseling; academic success classes; resume writing; job interviewing; increase profile of programs; liaison between SSS and academic community; grant writing and compliance assurance (\$1.4M in successful federal, state and local grants successfully written with \$1.5M pending); publish monthly newsletter.

Date: 7/21/95 – 5/31-96

Title: Director of Greater-Minnesota Case-Management Programs

**Location:** Minnesota AIDS Project

**Functions:** 

Supervise service delivery, budgets and general operation of three remote-site programs in the state of Minnesota, including Rochester, St. Cloud and Duluth; clinical supervision of three professional staff; providing continuing education of professional staff.

Date: 1/4/92 - 1/2/96

Title: Chief of Psychiatric Services

Location: Wilson Center for Adolescent Psychiatry, Faribault, MN

**Functions:** 

Assurance of compliance with all local, state and federal regulations; consultant to all therapy teams; educational counseling; alcohol assessment; medication supervision; selection training and supervision of five professional staff; program development; development of departmental criteria; member of medical staff; problem solving; development of departmental policies and procedures; individual and group therapy with adolescent psychiatric patients and families; supervision of family conferences; liaison work with referring agencies and

referring psychiatrists.

Date: 10/1/91 - 5/15/92 Title: Counselor

Location: Waterloo Counseling Center, Austin, TX

**Functions:** 

Counseling of individuals, couples, and families dealing with AIDS and HIV disease, death and dying; grief counseling; crisis intervention; hospital visits; crisis counseling at David Powell Memorial Clinic.

Date: 8/15/91 - 5/15/92

Title: Coordinator of Learning Assistance Program/

**Interim Director of Multi-Cultural Affairs** 

Location: Southwestern University, Georgetown, TX

**Functions:** 

Academic advising; assessment for learning disabilities; preparation for graduate school and transfer; hiring, training and supervision of two Student Learning Assistants to work with university students in the areas of time management, stress reduction, test-taking, note-taking and reading for learning; primary assessment for learning disabilities; personal counseling of university students; career counseling; psychotherapy groups; presentations to on-campus organizations; assessment for alcohol and other drug abuse; coordinate assistance of international students in matters of student visas, immigration; counseling students on issues of Multi-Cultural import; referral and advocacy for minority students.

Date: 5/18/89 - 5/31/91

Title: Therapist/In-Home Family Therapist

Location: The Village Family Services, Grand Forks, ND

**Functions:** 

Counseling and assessment of individuals, couples, and family in the clinical setting; group therapy with men who have been physically and emotionally abusive to partners; intensive in-home therapy for families whose children have been placed out-of-home or are at risk of placement due to reasons of abuse, neglect, alcoholism and drug abuse or other family discord; supervision of Master's level students in training; play therapy with children; weekly staffing of cases; program development.

Date: 9/1/86 - 6/1/88

Title: Area Director, Residence Life Location: Concordia College, Moorhead, MN

**Functions:** 

Direct service counseling of Concordia students for personal, academic, career and educational concerns; workshop presentations on time management, study skills, homesickness, relationship communication; selection, training and supervision of 30 student staff; management of two residence halls consisting of 500 students and the area common to both halls; crisis management; suicide assessment; program development.

#### Areas of Special Interest and Experience

AIDS/HIV programming/education/counseling; program building and development; administration; curriculum development; crisis management; creative problem solving; organizational communication; multi-cultural communication; grant writing.

#### Research, Honors & Specialized Training

- ◆ **Grant Writing:** \$1.4M in successful grants written.
- ◆ Symposia Presentations: Region VIII ASPIRE/TRiO Regional Conference (2001); MnAEOPP State TRIO Conference (1999, 2000, 2002). TRiO Tri-state conference (2003). ASPIRE Regional Conference (2004)
- ◆ <u>Captive Relationships: A Collaborative Model</u>. Article on collaborative handling of "stalking" on the college and university campus. (Published, 1993 *Journal of Campus Law Enforcement*).
- ◆ <u>Doctoral Dissertation: Dialogical and Person Centered Counseling:</u>
  <u>A Comparative Inquiry.</u> (1991)
- **♦ How Far Does the Duty to Warn Extend to Seropositive Clients?** (1989)
- Grant recipient for doctoral research, University of North Dakota, Grand Forks, ND. (1991)
- ◆ Co-creation of the West Central AIDS Project. (1986 1988)
- ◆ Pre/Post Test HIV Counselor, Minnesota Department of Health (1988)
- **◆** Master's Thesis: Counseling Persons with AIDS. (1986)
- President, Graduate School Advisory Council, University of Wisconsin Stout. (1985 - 1986)
- ◆ State Championship, Wrestling: (1978)
- ◆ Accomplished Banjo Player (1984-present)